



# Atisha Centre

## ANNUAL GENERAL MEETING

Sunday 15 December 2024

11:15 – 11:40

## MINUTES

### WELCOME

The Chairperson, Peter Lane, welcomed everyone and extended thanks to all present and to all members, staff, and volunteers. Special thanks were given to Jan Stewart, the outgoing director, for her many skills, her tireless work and her compassion. Andy was welcomed as the new Director.

### ACKNOWLEDGEMENT OF COUNTRY

*We are proud to acknowledge Dja Dja Wurrung as the Traditional Owners of this Country.*

*We respect the spiritual ancestors of this land and their descendants.*

*And we pay our respects to elders past, present, and emerging.*

*May all hurts be healed; may all sufferings cease and may all be at ease.*

### ATTENDANCE AND PROXIES

The Chairperson tabled proxies received and asked for any more proxy forms.

Proxy forms were received from:

Pauline Walden for Lee Lim

Andy Melnic for Jock Noble

Andy Melnic for Liezel Noble

Frank Brock for Mark Hebblewhite

IN ATTENDANCE: Brian Ashen, Cameron Young, Carmela Quimbo, Frank Brock, Helen Sleswick, Kathy Rice, Kevin Haines, Lucy Wang, Marie Pienne, Mark Allaway, Jill Lancashire, Pauline Walden, Robyn Ralton, Ven. Choying, Ven. Tsapel, Ven. Damcho, Ven. Drime, Ven. Chodron, Jackie Michael, Andy Melnic, Jan Stewart, Stephanie Mcgrane, Peter Lane, Rose Mazza

### QUORUM

The quorum was met.

### APOLOGIES

Diane Gee

**MOTIVATION:** Venerable Chodron

### 1 ORDINARY BUSINESS

#### 1.1 Confirmation of Minutes of Previous AGM

The Minutes of the previous AGM were sent via email.

Chair noted that "If the question is whether or not to confirm the minutes of a previous meeting, only members who were present at that meeting may vote."

Resolution:

That the MINUTES of the Atisha Centre AGM 19 November 2023 be confirmed.

**Moved:** Robyn Ralton    **Seconded:** Kathy Rice    **Carried:** Unanimously

## **1.2 Business arising from the Minutes: Nov 2023 AGM**

There was no business arising from the minutes of the previous AGM.

**Moved:** Brian Ashen    **Seconded:** Cameron Young    **Carried:** Unanimously

## **2 CONFIRMATION OR VARIATION OF ANNUAL SUBSCRIPTION AND JOINING FEE**

### **[as per rules 12 and 30(4)(d)]**

Our rules require us to confirm our membership fees at each AGM.

Resolution: That the Atisha Centre's membership fees remain at current rates for the 2024-2025 year.

**Moved:** Brian Ashen    **Seconded:** Andy Melnic    **Carried:** Unanimously

## **3 REPORTS**

### **3.1 Annual Report 2023**

A copy of Annual Review 2024 was provided to all members via email.

### **3.2 Treasurer's Report – Presentation of signed audited financial statement and certification**

A copy of Financial Statement 2023 - 2024 was provided to all members via email. Presented by Jan Stewart.

Resolution: We accept the "ATISHA CENTRE INC. FINANCIAL REPORT FOR THE YEAR ENDED 30 JUNE 2024".

**Moved:** Frank Brock    **Seconded:** Jill Lancashire    **Carried:** Unanimously

### **3.3 Director's Report**

Presented by Jan Stewart.

Jan spoke to the Director's report highlighting:

- the work of Ven Chodak, thanking him for his work as Co-director and Kitchen Manager, and wishing him well for the future
- the completion of 8 years of work done on the Kadampa Stupa, thanking all involved and making special mention of Ricciardo
- the ongoing efforts and contributions of Mark Allaway and Jill Lancashire for landscaping work and the planting of 500 trees around the Kadampa Stupa
- gratitude to Steve Williams for his 13 years of service as Property Coordinator
- gratitude to Ven Chodron, Andy, and Peter Lane for their continuing support throughout the year

### **3.4 Spiritual Program Co-ordinator's Report**

In her report Venerable Chodron

- acknowledged our teachers, and all who have contributed to the Centre's Program throughout the year
- thanked Andy for his support and thanked him for the eight years he has served as SPC
- thanked Ven Drime, who is resigning from her position as Gompa Manager after 5 years
- acknowledged Ven Tsapel for her tireless work and all the nuns who support the centre in countless ways

## **4 ELECTIONS**

The Chairperson declared all positions on the Board vacant, with the exception of the Centre Director and SPC.

Elections for all other Board positions in accordance with rules 52 to 56 were conducted.

### **4.1 ELECTION OF OFFICE BEARERS**

#### **4.1.1 Election of Chairperson**

Andy Melnic took on Chairing the meeting as Director.

Andy stated the Nominations received: Peter Lane.

Andy called for any further nominations: no further nominations.

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Peter Lane was declared Chairperson of the Board for the next 12 months.

#### **4.1.2 Election of Vice Chairperson**

Peter stated the Nominations received: Jill Lancashire

Peter called for any further nominations: no further nominations

Jill Lancashire is declared Vice-Chairperson of the Board for the next 12 months.

#### **4.1.3 Election of Secretary**

Peter Lane stated the Nominations received: Rose Mazza.

Peter called for any further nominations: no further nominations.

Rose Mazza was declared Secretary of the Board for the next 12 months.

#### **4.1.4 Election of Treasurer**

Peter Lane stated the Nominations received: Jackie Michael.

Peter asked for any further nominations: no further nominations.

Jackie Michael was declared Treasure of the Board for the next 12 months.

### **4.2 ORDINARY MEMBERS**

#### **4.2.1 Nomination of number of ordinary board members for 2024-2025 Board**

Resolution: We have two ordinary members for the Atisha Centre Inc. Board 2024-2025.

**Moved:** Peter Lane      **Second:** Andy Melnic      **Carried:** Unanimously

#### **4.2.2 Election of ordinary board members**

Peter Lane stated the Nominations received: Brian Ashen, Stephanie Mcgrane.

Peter called for any further nominations: no further nominations.

Brian Ashen and Stephanie McGrane were declared Ordinary Members of the Board for the next 12 months.

### **5. DEDICATION**

Venerable Chodron

#### **Attachments to AGM Minutes (as per Rule 41)**

- Attendance Register with the names of the members attending the meeting
- Proxy forms given to the Chairperson of the meeting under rule 34(6)
- Signed audited financial statements, including Signed Certification of accuracy
- Annual Review