

# Annual General Meeting

---

**AGM Minutes of meeting held on Sunday 30 November 2025  
Atisha Centre Gompa**

**Meeting started at 11:15 am**

## **WELCOME**

Andy Melnic as Chair welcomed everyone and extended thanks to all present, all members, staff and volunteers.

## **ACKNOWLEDGEMENT OF COUNTRY**

- Given by Andy Melnic.

## **ATTENDANCE AND PROXIES**

**Proxies:** Ian and Judy Green / Peter Lane / Jackie Michael.

**In attendance:** Brian Ashen / Andy Melnic / Diane Gee, Helen Sleswick / Jan Stewart / Kathy Rice / Pauline Walden / Roger Callaway / Ronda Rodwell, Rose Mazza / Venerable Choying, Venerable Lhawang / Venerable Tsapel.

## **QUORUM**

- The quorum was met.

## **APOLOGIES**

- Stephanie Mcgrane / Jackie Michael / Peter Lane / Ian Green / Judy Green

## **MOTIVATION**

- Led by Venerable Lhawang.

## 1. ORDINARY BUSINESS

### 1.1 Confirmation of Minutes of Previous AGM.

- The minutes of the previous AGM were sent via email.

**Proposed Resolution:** That the minutes of the Atisha Centre AGM 15 December 2024 be confirmed..

**Moved:** *Andy Melnic ....Carried unanimously*

### 1.2 Business arising from the minutes of November 2024 AGM.

- No business arising

## 2. CONFIRMATION OR VARIATION OF ANNUAL SUBSCRIPTION AND JOINING FEE [as per rules 12 and 30(4)(d)]

- Our rules require us to confirm our membership fees at each AGM.

**Proposed Resolution:** That the Atisha Centre's membership fees remain at current rates for the 2025-2026 year.

**Moved:** *Brian Ashen ....Carried unanimously*

## 3. REPORTS

A copy of the Annual Review 2025 was provided to all members via email.

### 3.1 Treasurer's Report

- Andy gave a verbal report on behalf of Treasurer.
- Presentation of signed audited financial statement and certification.
- A copy of Financial Statement 2024 - 2025 was provided to all members via email.

**Proposed Resolution:** That the Treasurer's report be accepted.

**Moved:** *Diane Gee ....Carried unanimously*

### 3.2 Director's Report

Presented by Andy Melnic. (Report is included in the attached Annual Review.)

- Andy spoke to the Director's report mentioning in particular:
  - The many events held at the Centre over the year;
  - Hosting the Kalachakra retreat;
  - A visit by His Eminence Ling Rinpoche;

- Regular and extensive retreat and teaching programme, special events;
- Hosting guest events and enabling outside groups to benefit from the Centre;
- The range of projects undertaken including the completion of the Kadampa Stupa, and works in progress including our golden Buddha statue, and the completion of our Lama Yeshe statue;
- The Publications Project, lead by Gail Haig;
- Gratitude to Geshe Rabten, Venerable Dorje, and all Atisha Centre staff; volunteers and contributors to the Centre over the past year.

**Proposed Resolution: That the Director's report be accepted.**

**Moved: Diane Gee ....Carried unanimously**

### 3.3 Spiritual Programme Coordinator's Report

Presented by Venerable Lhawang. (Report is included in the attached Annual Review.)

- Lhawang acknowledged our teachers, and all who have contributed to the Centre's programme throughout the year;
- She reviewed the range of events that are part of our weekly programme, as well as special events, retreats, pujas and holy days that have been offered over the past year;
- She also mentioned the Noble Park Buddhist Study Group which is a satellite centre of Atisha Centre.

**Proposed Resolution: That the SPC's report be accepted.**

**Moved: Andy..... Carried unanimously**

## 4. ELECTIONS

The Chairperson declared all positions on the Board vacant, except for the Centre Director and SPC. Elections for all other Board positions in accordance with rules 52 to 56 were conducted.

### 4.1 ELECTION OF OFFICE BEARERS

- 4.1.1 Election of Chairperson
  - Nominations received: Andy Melnic.
  - There was a call for any further nominations: No further nominations.

**Andy Melnic was declared Chairperson of the Board for the next 12 months.**

- 4.1.2 Election of Vice Chairperson
  - Nominations received: Pauline Walden.
  - There was a call for any further nominations: No further nominations.

**Pauline Walden was declared Vice Chairperson of the Board for the next 12 months.**

- 4.1.3 Action List: Election of Secretary
  - Nominations received: Rose Mazza.
  - There was a call for any further nominations: No further nominations.

*Rose Mazza was declared Secretary of the Board for the next 12 months.*

- 4.1.4 Election of Treasurer
  - Nominations received: Jackie Michael.
  - There was a call for any further nominations: No further nominations.

*Jackie Michael. was declared Vice Treasurer of the Board for the next 12 months.*

## 4.2 ORDINARY MEMBERS

- 4.2.1 Decision on the number of ordinary Board Members for 2025-2026  
**Proposed Resolution: That we have two ordinary members for the Atisha Centre Inc. Board 2025-2026.**

*Moved: Tenzin Lhawang..... Carried unanimously*

- 4.2.2 Election of Treasurer
  - Nominations received: Brian Ashen and Stephanie Mcgrane
  - There was a call for any further nominations: No further nominations.

*Brian Ashen and Stephanie Mcgrane were declared Ordinary Members of the Board for the next 12 months.*

## 5. AGM Next Meeting Date

The AGM was scheduled for 23 November 2026 at 11:30am.

## 6. DEDICATION

Led by Venerable Tenzin Lhawang.

**Meeting closed at 11:45am**

**Attachments to AGM Minutes (as per Rule 41):**

- Attendance Register with the names of the members attending the meeting;
- Proxy forms given to the Chairperson of the meeting under rule 34(6);
- Signed audited financial statements, including Signed Certification of accuracy;
- Annual Review document.