

ANNUAL GENERAL MEETING Sunday 20 November 2022 11:21 am to 11:44 am MINUTES

WELCOME: by Chairperson, Robyn Ralton

ACKNOWLEDGEMENT OF COUNTRY: by Jeannie McIntyre

I respectfully acknowledge the Dja Dja Wurrung people as the traditional custodians of the land on which Atisha Centre resides. I also acknowledge that the land is unceded. And I pay my respects to elders past, present, and emerging.

QUORUM: The quorum was met.

ATTENDANCE: Members: Venerable Gyalten Dondrup, Robyn Ralton, Peter Bryar, Lee Lim, Jan Townsend, Jeannie McIntyre, Gail Haig, Chris Bohle, Pauline Walden, Ronda Rodwell, Cameron Young, Kathy Rice, Venerable Thubten Drime, Andy Melnic, Ian Green, Judy Green, Diane Gee, Jason Isma. Visitors: Venerable Thubten Damchoe, Venerable Thubten Nangsel.

APOLOGIES: Venerable Tsapel, Peter Korevaar, Brian Ashen, Carmela Quimbo, Helen Sleswick, Maree Piene, Alan Molloy, Tanya Simmons.

MOTIVATION: Venerable Dondrup

1. ORDINARY BUSINESS:

1.1 Confirmation of Minutes of Previous AGM

The Minutes of the previous AGM were sent via email 23 November 2021.

Motion: That the minutes of AGM held on 21 November 2021 be approved

Moved: Ian Green Seconded: Pauline Walden Carried: Unanimously

1.2 Business arising from the Minutes: Nov 2021 AGM

1.2.1 Membership Structure

From the last AGM: "In order to change membership categories, the Board investigates to ensure alignment with Rules of Association and then proceed with the changes, if such alignment is ensured."

Response: This check was carried out and no conflict with Atisha Centre Rules of Association has been identified.

Andy Melnic addressed the AGM and distributed a hard copy of the proposed changes to membership tiers and prices. Andy explained that the main change is for ongoing monthly payments to replace annual payments. Whilst direct debit is preferred other payment methods are available, for example cash or credit/debit card payments via the office.



2. CONFIRMATION OF VARIATION OF ANNUAL SUBSCRIPTION AND JOINING FEE [as per rules 12 and 30(4)(d)]

We are required by our rules to confirm our membership fees at each AGM.

Motion: That the annual fees for membership at Atisha Centre be changed with effect from 1 January 2023 or as soon as practical after that, to:

Membership Level 1 - "Benefactor"

Single Membership ~ \$100.00pcm = \$1200.00pa Family Membership ~ \$150.00pcm = \$1800.00pa

Membership Level 2 - "Supporter"

Single Membership ~ \$50.00pcm = \$600.00pa Family Membership ~ \$75.00pcm = \$900.00pa

Membership Level 3 - "Member"

Single Membership ~ \$25.00pcm = \$300.00pa

Single Membership Concession = \$20.00pcm = \$240.00pa

Family Membership ~ \$40.00pcm = \$480.00pa

Family Membership Concession = \$30.00pcm = \$360.00pa

Membership Level 4 - "Pet Membership"

Single Membership ~ \$5.00pcm = \$60.00pa Family Membership ~ \$7.00pcm = \$84.00pa

Move: Kathy Rice Second: Dianne Gee Carried: Unanimously

3. REPORTS

3.1 Annual Report 2022

Copy of Annual Report 2022 provided to all members via email 16 November 2022.

Motion: That the Atisha Centre Annual Report 2022 be approved.

Move: Ven Dondrup Second: Robyn Ralton Carried: Unanimously

3.2 Treasurer's Report – Presentation of audited financial statement

Copy of Financial Statement 2021 - 2022 provided to all members via email 16 November 2022. **Motion:** That the Atisha Centre Audited Financial Report for 2021 – 2022 be accepted and the Chairperson and the Treasurer be empowered to sign the accounts including the Certificate by Members of the Committee on behalf of Atisha Centre.

Move: Jan Townsend Second: Andy Melnic Carried: Unanimously

3.3 Director's Report

Report presented by Ven Dondrup.

Motion: That the Atisha Centre Director's Report 2022 be accepted.

Move: Jeannie McIntyre Second: Peter Bryar Carried: Unanimously

3.4 Spiritual Programme Co-ordinator's Report

Report presented by Andy Melnic

Motion: That the Spiritual Programme Co-ordinator's Report 2022 be accepted.

Move: Jeannie McIntyre Second: Robyn Ralton Carried: Unanimously



4. APPOINTMENT OF AUDITOR:

We are required to appoint an auditor at each AGM.

Motion: That the Auditing and Assurance Standards Board be appointed as the Atisha Centre auditor.

Move: Ven Dondrup Second: Andy Melnic Carried: Unanimously

5. ELECTION OF OFFICE BEARERS

The Chairperson declared all positions on the Board vacant, with the exception of the Centre Director. Elections for all other Board positions in accordance with rules 52 to 56 were conducted.

Election of Chairperson

Motion: That Robyn Ralton is elected Chairperson of the Board for the next 12 months.

Moved: Andy Melnic Seconded: Kathy Rice Carried: Unanimously

Election of Vice-Chairperson

Motion: That Peter Bryar is elected Vice-Chairperson of the Board for the next 12 months.

Moved: Robyn Ralton

Seconded: Ven Dondrup

Carried: Unanimously

Election of Secretary

Motion: That Janet Townsend is elected Secretary of the Board for the next 12 months.

Moved: Peter Bryar

Seconded: Ven Dondrup

Carried: Unanimously

Election of Treasurer

Motion: That Lee Lim is elected Treasurer of the Board for the next 12 months.

Moved: Jan Townsend Seconded: Kathy Rice Carried: Unanimously

6. NOMINATION OF THE NUMBER OF ORDINARY MEMBERS FOR 2022/2023 BOARD

We are required by the rules to decide at AGM every year by resolution, the number of ordinary members (if any) on the Board.

Motion: That one ordinary member position be part of the Board for the next 12 months.

Moved: Andy Melnic Seconded: Dianne Gee Carried: Unanimously

7. ELECTION OF ORDINARY BOARD MEMBER:

Motion: That Jason Isma is elected to the ordinary member position of the Board for the next 12 months.

Moved: Ian Green Seconded: Dianne Gee Carried: Unanimously

8. NEW BUSINESS

There was no new business.

9. CLOSE MEETING

The meeting was closed at 11:44am.

10. DEDICATION

Venerable Dondrup.